

Frank Bette

CENTER FOR THE ARTS

2023 Holidays at Frank Bette Consignment Agreement

I certify that all my artwork is original, conceived and created by me.

I understand that each Artist is responsible for the following:

- Bring artwork to FBCA between **Intake day: Sunday November 26 • 11am-5pm** along with any display materials
- Pick-up unsold work and display materials **Sunday December 3 • 11am - 5pm**, or by appointment.
- Artists are encouraged to set-up their own displays of artwork on tabletops. Otherwise, FBCA volunteers will set them up. Space allotted to each artisan will be 36" x 36".
- All artwork **must be numbered individually** and have a clearly readable label with the artisan's name and the price.
- Holiday exhibit hours will be **Friday-Sunday, December 1-3 • 11 am - 5pm**.
- The artist commission is 60%. FBCA handles all sales tax and transaction fees

All Artisans are encouraged to volunteer at the gallery for at least 6 hours during the exhibit hours. Your time in the gallery not only allows you to interact with customers directly, but also allows you the chance to meet fellow artisans. There will be a short training session prior to gallery hours and you will always be with one other volunteer.

Unsold artwork must remain in the Gallery for the duration of the Holiday exhibit.

I acknowledge that:

- (1) All reasonable care will be taken with the artwork.
- (2) FBCA, its officers, employees, volunteers, and representatives are not responsible for the loss or damage to exhibitors' artwork, however caused, and whether in transit or on display and
- (3) FBCA does not carry loss insurance and strongly recommends participants carry their own loss insurance.

I understand that space for my work is guaranteed only with a paid entry fee. By signing this application form, I understand and agree to be bound by all the terms and conditions outlined in this Artisan Application form.

I affirm that I have read the entire Artisan Agreement, understand and agree to follow the rules as outlined in this Agreement.

Artisan Signature: _____ **Date:** _____

Check List:

1. Submit a minimum of two (2) images of your work via email to gallery@frankbettecenter.org no later than Thursday November 14. Email subject should be: Holiday Sale {YOUR NAME}
2. In the body of the email, include your name, address, email and phone number, along with a description of your work, price range and materials as well as approximate dimensions. Please identify and describe each attached image. Also indicate whether you give FBCA the right to reproduce any of these images on marketing materials and identify the photographer so proper credit can be given. Image files may be jpg, tiff, gif, or pdf format.
3. Download, complete and sign this Consignment agreement. Please bring it with you on November 21 along with a completed inventory sheet, artwork labels, and fee.