

**Frank Bette**  
CENTER FOR THE ARTS

Satellite Gallery Consignment Agreement

This Agreement is between the FRANK BETTE CENTER FOR THE ARTS ("FBCA") and Artist, who agrees to supply \_\_\_\_\_ pieces (Artist's Inventory attached) of their artwork to Satellite Gallery, \_\_\_\_\_ for the purposes of display and sale for a period of approximately \_\_\_\_\_ months, beginning \_\_\_\_\_, and ending \_\_\_\_\_.

*For purposes of this Satellite Exhibit, the FBCA agrees:*

1. To oversee the installation of the artwork in consultation with the Artist and this Satellite business and to use all reasonable care in the handling of Artist's artwork so as to prevent damage to the Artwork;
2. To draft a press release supplying the name of the Artist, name and location of the Satellite business and date and time of the Artist Reception for publication in the Alameda Sun and current social media platforms (i.e. FaceBook, Twitter, MeetUp, etc);
3. To promote the Artist's Satellite exhibition in the FBCA's monthly Newsletters and the FBCA website;
4. To keep an updated inventory of the artwork being displayed in the Satellite gallery;
5. To facilitate any sales of the Artist's artwork from the Satellite gallery to a buyer;
6. To provide a copy of this FBCA/Satellite Agreement and applicable receipts to the Artist;
7. To pay the Artist for any artwork sold within 31 days of the close of the show;
8. To pay 60% of the price of the artwork to the Artist for any artwork that is sold while being exhibited in this exhibit, keeping a 40% commission for the FBCA;
9. To pay all applicable sales tax on all gallery sales;
10. That Artist retains all applicable copyrights for consigned artwork and the FBCA will not reproduce any of Artist's artwork without the express permission of Artist;
11. Not to remove artwork from premises without permission of the Artist;
12. To return all of the Artist's artwork in its possession to the Artist should the Satellite Gallery Business or the FBCA become bankrupt or insolvent.

*For the purposes of this Satellite Exhibit, Artist agrees:*

1. To be or become a member of the FBCA in good standing with current dues paid;
2. To pay a fee of \$35 to the FBCA for this Satellite exhibit;
3. To set a reasonable price (i.e. a price that a reasonable patron would expect to pay based on Artist's recent sales) on each piece of their artwork being displayed;
4. To exhibit no artwork that is "Not for Sale";
5. To uphold the FBCA policy which allows an art buyer to return Art, provided it is in its original condition, within seven days of purchase for a full refund;
6. To release the FBCA and its officers, employees, volunteers and representatives from any liability in the event of damage to consigned artwork. Artist understands that ***the FBCA does not insure artwork consigned to the FBCA.***

IT IS SO AGREED:

**Frank Bette Center for the Arts**

(Print Name of Curator)

(email)

**510.523.6957**

(FBCA Phone)

(Curator Signature)

**Artist**

(Print Artist's Name)

(Email)

(Artist Phone)

(Artist's Signature)

Date

Date