

FBCA Workshop Information

*Provide information 8 weeks prior to workshop start date.

NOTE: Return completed form OR the required information to yvonne@frankbettecenter.org

REQUIRED INFORMATION: Contact information – will not be published unless requested

Name: _____

Email: _____

Phone: _____

1. **Workshop Title:** _____

2. **Date:** Start Date: _____ End Date: _____
(Use approximate dates; all dates and times are open to availability and will be finalized by phone)

3. **Days of Week:** 1st Preference _____ 2nd Preference _____

4. **Hours:** Start: _____ End: _____ Lunch break: _____

5. **Location of Event:** Address (if not at FB)
Location: _____

6. **Workshop Description:** For website – 100 words or less (May send as attachment)

7. **Instructor's Bio:** For website – 100 words or less (May send as attachment) _____

8. **Attach photos/graphics for workshop webpage of artwork and self (jpegs only); Materials list**

9. **Artistic medium** _____

10. **Instructor website link:** _____

11. **Cost of Workshop:** Member \$ _____ Non-member \$ _____ Min. # Students _____ Max. # _____

12. **Age:** Over 18 _____

13. **Artistic level:** Beginner/Intermediate/Advanced _____

NOTE: Extra images for Workshop can be included with information.

14. **Graphic Arts Information -** Attach any photos/artwork as 300 dpi pdf or jpegs for posters; may submit your own flyer for approval by FBCA graphics person.